

**Associated Students, Incorporated
California State University, Bakersfield
Programming Code**

Section I: Purpose

The Programming Committee, through the Vice President of Programming, shall:

- 1.1 Propose diversified, cultural, and educational events, which recognize the interests and needs of all members of the Association.
- 1.2 Update the Board on Programming recommendations.
- 1.3 Coordinate and supervise all ASI sponsored events.
- 1.4 Upon a club's request, facilitate a club's events and/or activity and assist them in developing jointly sponsored projects and activities.
- 1.5 Assemble and distribute the ASI newsletter.
- 1.6 Publicize all ASI-related services and activities to CSUB students.
- 1.7 Select a student within the Programming Committee to take videos and/or photos of the ASI event.
- 1.8 Collaborate with other departments, entities on campus to explore activities for students.
- 1.9 Hold three (3) student open forums throughout the year to express issues, opinions, etc.
- 1.10 Organize and assist in the implementation of student volunteers to the R.E.P.S. Program.

Section II: Rationale

The Programming Committee shall focus on all student interested programs and events on campus. Programs that focus on campus, pride, education, and ASI relations will help students feel more connected to their campus through various ASI Programming events.

Section III: Membership

The Programming Committee shall consist of no less than three voting members for the Programming Committee to hold an official meeting. The Board of Directors shall act in place until membership is retained.

Voting Members:

- 3.1 Vice President of Programming (Chair)
- 3.2 Vice-Chair
- 3.3 Director of Educational Events
- 3.4 Director of Campus Pride
- 3.5 Director of ASI Relations
- 3.6 No more than three (3) Academic School Directors (one of which shall be a liaison to the Finance Committee)

Non-Voting Members:

- 3.7 Marketing and Publicity Specialist (Student Assistant)
- 3.8 R.E.P.S. Members
- 3.9 ASI President (ex-officio) or designee
- 3.10 ASI Executive Vice President (ex-officio) or designee
- 3.11 ASI Executive Director (ex-officio) or designee

Section IV: Specific Member Responsibilities

- 4.1 Director of Educational Events: The Director of Educational Events shall organize and implement activities and events that help educate students on various topics and issues.
- 4.2 Director of Campus Pride: The Director of Campus Pride shall organize and implement activities and events that help build and engage student life on campus.

- 4.3 Director of ASI Relations: The Director of ASI Relations shall organize and implement activities and events that inform the student body about the various events and programs that ASI offers.
- 4.4 Marketing and Publicity Specialist (Student Assistant): The Marketing and Publicity Specialist will assist the Programming Committee with marketing strategies and will assist the committee with providing materials for publicity.

Section V: Operating Procedures

- 5.1 Policies and procedures conducted by the committee shall be governed by the regulations established under "Meetings," Article VII, Section 7 of the Bylaws.
- 5.2
- 5.3 The committee shall meet at least four (4) times a quarter or six (6) times a semester at the discretion of the EAC Chair (or majority of the members).
- 5.4 A member of the committee may be removed pursuant to the Board of Directors Attendance and/or Removal Policy.
- 5.5 The Programming Chair shall provide and maintain the agendas for all Programming Committee meetings.
- 5.6 The Vice-Chair of the Programming Committee shall be appointed by the Programming Chair and approved by a majority vote by the Programming Committee.
- 5.7 The Vice-Chair shall be in charge of taking minutes and regulating attendance at all Programming Committee meetings.
- 5.8 The Vice-Chair shall assume all responsibilities of the meetings upon the resignation or removal of the Chair.
- 5.8 The committee must have quorum (majority of membership) to conduct business.

Section VI: Amendment & Enactment

The Programming Code can be amended pursuant under "Authority and Responsibility of the Board of Directors," Article VII, Section 8, Clause 8.3.

(Enacted: 11/13/98; 1/14/00; 5/19/00; 11/04; 3/28/08; 10/13/2010; 10/19/2010; 10/3/14; 3/6/15)